

## Personal Data Protection

In the framework of the work entrusted to malherbe by the client, malherbe sees to it that the privacy of its clients or third-parties is protected and that the secrecy is ensured for the data which have been provided to malherbe or to which malherbe has access. Personal data are processed in accordance with the act of 30 July 2018 on the protection of individuals with regard to the processing of personal data. malherbe is the one responsible for the data processing. The definitions and interpretations regarding the processing of personal data contained in the above-mentioned act (as amended) apply to this document.

The envisaged purposes are :

- file administration and processing in the framework of the performance of work entrusted to malherbe;
- risk management and quality control;
- client and client relationship management;
- distribution of messages that are informative in nature (e.g., newsletters on new legislation and legal developments, invitations to seminars, etc.) if malherbe believes that the same might be of interest to the targeted recipients;
- compliance with legal and regulatory obligations binding on malherbe (including with regard to prevention of money laundering and combating of terrorism financing).

Data are not transferred to third-parties except for the performance of work entrusted to malherbe or for complying with a legal or regulatory obligation. By providing the data to malherbe, the client authorizes malherbe to proceed with the data processing for the purposes mentioned above. malherbe takes appropriate technical and organizational measures to protect the client's personal data against unauthorized or unlawful processing and against accidental loss, destruction, or alteration. If the client or a client-requested third party provides personal data to malherbe, the client guarantees to malherbe that the third party has done it with the consent of the involved persons and in accordance with the applicable legislation, and the client will hold malherbe harmless from and against any claims pursued by those persons concerning the data processing.

Any involved person has the right at any time to access the data that concern him or her and to have those corrected or deleted. Furthermore those persons have the right to oppose any processing of their personal data for the purposes of messages promoting the services of malherbe. To exercise these rights, it is sufficient for the concerned person to send a written, dated, and signed request to malherbe at Avenue Louise/Louizalaan 65, Box 11, B-1050 Brussels (or by e-mail to [info@malherbe.law](mailto:info@malherbe.law)) including as an attachment a copy of his or her ID card. Any other query with regard to the present document may also be sent to one of those addresses.

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